



## **Accountable Health Community Project Director**

The Baltimore City Health Department (BCHD) seeks an Accountable Health Community (AHC) Project Director.

Founded in 1793, BCHD is the oldest health department in the country, with 1,000 employees and an annual budget of \$130 million that aims to promote health and improve well-being through education, policy/advocacy, and direct service delivery. BCHD's wide-ranging responsibilities include maternal and child health, youth wellness, school health, senior services, animal control, restaurant inspections, emergency preparedness, STI/HIV treatment, and acute and chronic disease prevention.

The AHC Project Director will be responsible for overseeing the execution of the Baltimore City Accountable Health Community model, a five-year, \$4.3 million initiative of the Center for Medicaid and Medicare Innovation to address patients' social needs at scale through connecting clinical services to essential community resources. Reporting to the Chief Policy and Engagement Officer, the position will work closely with BCHD staff and partners to ensure compliance with federal grant requirements and oversee program planning, establishment and coordination of the AHC Community Advisory Board, integration into healthcare operations, overall program quality, and communications with the CMS as well as other key stakeholders.

This is a once in a lifetime opportunity to be part of a team of dedicated public servants who want to have an immediate and lasting impact on their community.

Responsibilities include:

- Develop comprehensive implementation plan for Baltimore City AHC, to include screening of 75,000+ Baltimore City Medicaid/Medicare beneficiaries across Baltimore City hospitals and federally qualified health centers for health-related social needs; scaling of program staff to ensure appropriate resource connections for 3000+ patients; technology infrastructure development; ongoing community partner engagement; quality improvement and evaluation.
- Ensure compliance with all federal grant requirements, including timely meeting of deliverables and grant milestones, submission of programmatic and financial reports, and development/monitoring of all program budgets and expenditures.
- Oversee implementation of model through ongoing strategic and operational planning, including continuous quality improvement, development of learning groups, and input into standard programmatic policies, practices, protocols, strategies, systems, tools, and trainings.
- Collaborate with BCHD staff and external partners including HealthCare Access Maryland (HCAM), Chesapeake Regional Information System for our Patients (CRISP), Maryland

Medicaid, health systems, federally qualified health centers, and community-based organizations to meet quarterly program milestones

- Cultivate and manage relationships with frontline and administrative leadership at all partner healthcare delivery and community partner sites to ensure effective model implementation
- Hire and manage program staff, including scaled team of program managers and patient navigators, to support patient connections to community resources
- Manage AHC Community Advisory Board, which will serve as strategic advisors to the model implementation team – prepare all materials and oversee committee structure
- In partnership with BCHD Chief Policy and Engagement Officer and Chief Information Officer, guide ongoing strategy evolution and ensure continuous translation to operations

### **QUALIFICATIONS**

- Bachelor's Degree or higher in Public Policy, Public Health, Health Policy; or related field from an accredited college or university;
- Five to seven years of public health program experience at local, state, and/or federal level, including minimum 3 years of program/project management experience with integrated healthcare/social needs models or initiatives;
- Demonstrated success leading complex programs or models, including building consensus amongst a diverse range of partners in the formulation of strategy/policies;
- Demonstrated track record of working closely with executive management and being an effective networker with experience establishing strong collaborative relationships with leaders;
- Strong organizational, strategic planning and project management skills;
- Vision, creative thinking and sense of urgency necessary to achieve the successful implementation of BCHD's strategic mission.

Salary offer will be commensurate with experience. An excellent fringe benefit package accompanies the salary.

Interested candidates should submit cover letter and resume to:

Sonia Sarkar  
Baltimore City Health Department  
1001 E. Fayette Street  
Baltimore, Maryland 21202  
Sonia.Sarkar@baltimorecity.gov

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