

ENERGY AND FINANCE ANALYST

The City of Baltimore Department of General Services (DGS) is seeking a highly qualified, results-oriented professional to serve as an Energy and Finance Analyst. This is a one-year, full-time contractual position, with potential for transition to a full-time permanent position.

Essential Duties and Responsibilities

Duties shall include, but are not limited to, the following:

Financial Analysis

- Prepare annual utility budgets for the department and associated customers;
- Analyze and interpret cost data for financial projections, and incorporate data into financial models;
- Construct rate models on behalf of the Facilities Maintenance division; and
- Verify cost savings associated with energy efficiency projects at DGS facilities.

Energy Analysis

- Conduct analysis, auditing, and reporting of utilities;
- Implement data collection systems;
- Provide oversight for energy data collection for the Facilities Maintenance division;
- Identify and recommend cost savings opportunities through potential upgrades to technology or systems equipment;
- Engage in demand response/smart building analytics;

Minimum Education and Experience Requirements:

- Bachelor's Degree or post-graduate degree in one of the following fields: finance, business administration, environmental studies, public policy and administration, or a related field. 2-3 years' experience working in the same field OR an equivalent combination of education and experience.

Compensation

- Salary is commensurate with level of education or experience.

For consideration, please send cover letter and resume referencing the job title to:

Baltimore City Department of General Services

200 N. Holliday St. 8th Floor

Baltimore, Maryland 21202

DGS_HR@baltimorecity.gov

Attention: Erica Gee, HR Assistant II

BALTIMORE CITY AN EQUAL OPPORTUNITY EMPLOYER