



Office of the State's Attorney for Baltimore City
Bilingual LGSW Therapist/Advocate for the Family Bereavement Center

The State's Attorney's Office for Baltimore City seeks candidates for the CONTRACT position of Bilingual LGSW Therapist/Advocate for the Family Bereavement Center. This hire will be responsible for the following duties:

- Provide and facilitate comprehensive grief and post-traumatic stress counseling to individuals and families, with a focus on Limited English Proficiency (LEP) Spanish-speaking Homicide victim survivors
- Develop and co-facilitate a support group for LEP Spanish-speaking Homicide victim survivors
- Conduct clinical intake for each client; make appropriate referrals to clients where additional services needed
- Maintain case notes and files in compliance with COMAR and all other pertinent regulations
- Maintain proper case management of medical forms, including but not limited to forms from the Department of Social Services, Social Security Disability, Family Medical Leave Act, any requests from relevant agencies, and other forms and follow up as required or needed
- Comply with COMAR and other program requirements, including but not limited to assessment, diagnosis, treatment plans, and progress notes; secure supervisor's signature pursuant to COMAR
- Attend community events and memorials to further promote healing and demonstrate support from the State's Attorney's Office
- Complete other duties as assigned by the Bereavement Coordinator/Therapist
- Maintain state licensure and obtain required continuing education credits on an ongoing basis

- Act as a liaison between the Homicide Detective, the ASA, and the survivors to keep them apprised of court developments, ensure understanding of the criminal justice process, and identify support resources (i.e., Criminal Injuries Compensation Board, VINE, Crime Victim Notification Form), and make references for further services where appropriate
- Accompany survivors to all court appearances
- Maintain monthly report of all survivors assisted for statistics purposes
- Assist survivors with Victim Impact Statements
- Educate the Hispanic and Latino communities about the services provided by the Family Bereavement Center and the State's Attorney's Office

Qualified candidates will possess the following skills and qualities:

- Fluency in English and Spanish
- Knowledge of Hispanic and Latino culture and heritage
- Knowledge of the criminal justice system
- Knowledge of law enforcement and public safety agencies
- Knowledge of community resources and functions
- Ability to establish and maintain effective working relationships with community members, law enforcement professionals, courtroom staff, and members of the public
- Ability to communicate effectively orally and in writing
- Ability to document information and maintain accurate records

Minimum education and experience requirements:

- Master's degree in social work from accredited college/university, with a focus on grief and post-traumatic stress counseling
- Licensure as a graduate social worker by the Maryland Board of Social Work Examiners with at least one year of assessment and counseling experience, of which six (6) months may be as an intern

Compensation:

Salary is \$44,858. This position is a contract position without benefits. Funding for this position is subject to renewal on a yearly basis.

To Apply:

Interested persons should email cover letter and resume to resume@stattorney.org. Consideration of resumes will begin immediately and closes on Friday, December 11, 2015.

Please use "FBC Bilingual Therapist/Advocate" as the subject reference of your email. Documents must be in pdf or Word format.

Applicants who submitted applications for prior positions must submit a new application for these positions. All positions with the Office of the State's Attorney are at-will positions with no civil service protection.

THE OFFICE OF THE STATE'S ATTORNEY IS AN EQUAL OPPORTUNITY EMPLOYER.