



Deputy Commissioner, Youth Wellness and Community Health

The Baltimore City Health Department (BCHD) seeks a **Deputy Commissioner for Youth Wellness and Community Health**.

Founded in 1793, BCHD is the oldest health department in the country, with around 1,000 employees and an annual budget of \$130 million that aims to protect health, eliminate disparities, and ensure the well-being of every resident of Baltimore through education, advocacy, and direct service delivery. BCHD's wide-ranging responsibilities include maternal and child health, youth wellness, school health, senior services, animal control, restaurant inspections, violence prevention, emergency preparedness, STD/HIV treatment, and acute and chronic disease prevention.

This is a senior level position that serves on the core leadership team of BCHD and reports directly to the Health Commissioner and the Chief of Staff. This is a once in a lifetime opportunity to be part of a team of dedicated public servants who want to have an immediate and lasting impact on their community.

Duties & Responsibilities:

- Direct a large division with an annual budget over \$60 million and 500 staff. Services and programs of this division work to improve health outcomes for children, youth and families and include programs in the areas of maternal and child health, youth violence prevention, environmental health, school health and chronic disease prevention.
 - This includes direct oversight of Assistant Commissioners; managing day-to-day of program managers; overseeing budget development and execution; directing policy; liaising with two other BCHD Divisions and other City agencies; interacting with funders, and representing the Health Department with City, State and Federal representatives.
- Manage City-wide efforts to identify and coordinate special priorities through collaboration with local community partners.
 - This includes the Crisis Stabilization Center, trauma initiatives, and representation on quasi-governmental governing boards.
- Provide support to various agency-wide projects including: population health priorities; electronic medical record implementation; billing/revenue



Catherine E. Pugh, Mayor, City of Baltimore
Leana Wen, M.D., M.Sc., Commissioner of Health

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generation; laboratory management; clinical practice optimization; and clinical building purchase, renovation and relocation of services.

- Provide incident command for public health emergencies including: civil unrest, hazardous weather and emerging/infectious disease outbreaks. High priority recent emergencies include leading citywide efforts for Zika prevention and response.
- Represent Commissioner and serve as Commissioner's designee for city and statewide committees and convening's

Minimum Qualifications:

- Bachelor's degree (BA or BS) required; advanced degree in public health or healthcare management preferred.
- A minimum of ten (10) years of experience in a senior management role; previous experience in city, state, and/or federal public health preferred.
- Strong administrative and management skills. The position will oversee, directly or indirectly, over 500 employees, and comparable previous experience will be sought.
- Ability to consistently manage and meet deadlines; ability to take initiative and handle multiple priorities simultaneously.
- Vision, flexibility, enthusiasm, creativity, and sense of urgency necessary to achieve the successful implementation of BCHD's strategic mission.
- Professional demeanor and ability to effectively work with all levels of agency and City personnel, and the general public.
- Excellent oral and written communication skills required; must have ability to be both direct and diplomatic as needed, must lead through influence.
- Must be result-driven and have demonstrated ability to lead people towards meeting organizational vision, mission and goals.
- Knowledge of Microsoft Word, PowerPoint and Excel programs.

Salary is commensurate with education and experience, and includes an excellent benefits package.

Interested candidates should submit a cover letter and resume specifically addressing the applicant's experience relevant to the position to:

Kristin Rzczkowski
Chief of Staff
Baltimore City Health Department
Kristin.Rzczkowski@baltimorecity.gov

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