



CITY OF BALTIMORE
Office of Youth Violence Prevention
Grant Service Specialist
Outreach Worker
(Two –Year Grant Funded)
Salary: \$34,312- \$44,370 Annually

OPENING DATE: 11/16/2017

CLOSING DATE: 11/27/2017

The Baltimore City Health Department's Office of Youth Violence Prevention is seeking two (2) innovative and passionate individuals that are committed to serving the East Baltimore community. This position will report to the Director of Trauma Programs and will conduct street outreach with special focus on the statistics of young males, ages 14-24 in the Madison/East End area of Baltimore City.

The incumbents in this role should be individuals who have or can build strong relationships with the community where the project will be centered, in the Madison/East End community. It is also preferred that the incumbent is familiar with, has personally experienced similar situations or has experience working with population's recovering from trauma, violence and/or substance use disorder. The individual will also have excellent conflict resolution, communication skills and display compassion and empathy when engaging young males along with their families.

Some of the duties assigned to this position include:

- Engaging young males in conducting recruitment and enrollments.
- Maintaining ongoing contact and linking young males to trauma-informed communities and agency services.
- Facilitating weekly support groups for young male survivors impacted by trauma and violence through the S.E.L.F. curriculum, a tool used to support participants in developing language to talk about the universal shared experiences of trauma.
- Collaborate with community partners to ensure 'warm hand-off' referrals to resources and services.
- Performs related work as required.

Required Knowledge, Skills and Abilities:

- Strong computer skills (MS Word, Excel, PowerPoint, and Publisher)
- Effective communication skills, strong oral and written presentation (narratives, proposals, newsletter) skills.
- Ability to effectively manage staff and delegate responsibilities.
- Ability to work with a flexible schedule, including some evenings and weekends.
- Ability to establish and maintain effective working healthy relationships with community stakeholders, city employees and city officials.
- Ability to communicate and connect with participants, as well as provide information through social media.
- Ability to write reports and maintain records and equipment.

Minimum Education and Experience Requirements

- A bachelor's degree from an accredited college/university
- 3 years in community service work or administrative coordination

Equivalencies: Equivalent combination of education and experience

Licenses, Registrations and Certificates: Not applicable

The salary range for this position is \$34,312-\$44,370. Benefit package includes: Health, Dental, Paid Holidays and Paid Leave.

Note: Those eligible candidates who are under final consideration for appointment in this position will be required to authorize the release of criminal conviction information and submit to drug and alcohol testing.

Qualified individuals that are interested in applying should forward a cover letter and resume by November 27, 2017 to:

Name: Kimberly Lagree
Title: Trauma Program Coordinator
Bureau/Program: Office of Youth Violence Prevention
Street Address: 1001 East Fayette St.
City, State, Zip Code: Baltimore, MD 21202
Email Address: Kimberly.Lagree@baltimorecity.gov

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Catherine Pugh, Mayor

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