



**Baltimore Police Department
Position Announcement**

**Technical Writer/Policy Analyst
(Administrative Policy Analyst)**

The Baltimore Police Department is seeking to fill a Technical Writer / Policy Analyst in the Best Practices Unit. This position requires strong ability to assemble and analyze information from multiple sources and to draft policies, reports, and other written material.

The Technical Writer/Policy Analyst conducts extensive research of law enforcement best practices. Creates and maintains hundreds of departmental policies and standard operating procedures to conform to consent decree mandates, changes in law, and developments in best practices across a wide array of complex and evolving subjects.

The ideal candidates will possess a Bachelor's degree from an accredited college or university, preferably with a course in quantitative or research methods and three years of experience compiling, analyzing and interpreting program data or an equivalent combination is required. Prior law enforcement policy experience and a Masters' degree preferred.

Candidate shall be able to apply appropriate research methodologies to rigorously evaluate the impact of policies and practices of the agency and have strong writing and editing skills. Candidate must possess skills in written communication to organize ideas and present findings in a logical manner, often under time pressure.

This position offers a salary of \$70,000 and a comprehensive benefits package. Candidates under final consideration will be required to successfully complete the Baltimore Police Department background process.

Qualified candidates should submit a resume and letter of interest, noting the position of interest in the subject line, along with a salary history to bpdresumes@baltimorepolice.org. Position will remain posted until filled.

The Baltimore Police Department is an Equal Employment Opportunity Employer

www.baltimorepolice.org

TTY: 711

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