

Baltimore City Hiring Preference for Persons with Disabilities*

FACT SHEET

Applying for employment with the City of Baltimore?

Have a documented disability?

You may be eligible for a preference of 5 points in the hiring process if:

- You have applied for an open examination whose resulting employment list will include numerical grades or scores; and
- The disability has been certified by the Maryland State Department of Education, Division of Rehabilitation Services (DORS); and
- You have passed all parts of the examination and shall be otherwise found eligible for employment.

To certify your disability with DORS for this purpose:

- If you are a current DORS consumer, talk to your DORS counselor about the hiring preference.
- If you are not a current DORS consumer you will need to provide written evidence of your disability, including one of the following:
 - A copy of your award letter for Supplemental Security Income (SSI) based on disability or Social Security Disability Insurance (SSDI);
 - Medical documentation of a diagnosed disability from a psychologist, psychiatrist or medical doctor/physician;
 - A copy of an eligibility letter from the Maryland Developmental Disabilities Administration (DDA) or Mental Hygiene Administration (MHA).

Once you have this information, you may go to one of the following DORS offices, 8:30 am to 5:00 pm, weekdays excluding holidays. You will need to present proper identification.

DORS, 2301 Argonne Drive, Baltimore MD 21218

DORS, 1401 Severn Street, Baltimore MD 21230

DORS, 1010 Park Avenue, Baltimore MD 21201

INQUIRIES: 410-333-6119; region3@dors.state.md.us